

Request for Proposal (RFP) for OKARR Certified Level 2 Housing in Comanche County

OKARR Request for Proposal (RFP)

Issued by: Oklahoma Alliance for Recovery Resources (OKARR) on behalf of Comanche County.

RFP Number: OKARR003 - RFP

Issue Date: December 20, 2024

Proposal Due Date: January 10, 11:59pm

I. Introduction

OKARR is seeking a proposal from community partners to provide housing services for the Comanche County Opioid Project (CCOP) which is funded by opioid abatement funding. CCOP's main objectives are to provide training and education to the community, NARR Level 2 recovery housing, housing assistance, and a resource registry.

II. Purpose

The purpose of this RFP is to solicit a proposal from community partners interested in working with OKARR, Comanche County drug court, the Diverting to Success participants, and community treatment and recovery partners. The selected partner will be responsible for providing OKARR Certified Level 2 recovery housing located in Comanche County from February 2025 (contract start date)-June 2026.

III. Scope of Services

The organization will be expected to provide the following services:

1. Recovery Housing

- Provide safe, supportive, and peer-driven recovery housing that meets NARR Level 2 standards for a minimum of 8 individuals.
- Promote a culture of recovery, empowerment, and independence among residents.
- Must have a MOUD/MAT friendly environment.
- The home will be open serving residents on or before May 1, 2025.

2. Reporting & Compliance

- Recovery capital on participants must be tracked. The partner will be responsible for tracking all residents' engagement in recovery activities and measure

retention and sobriety maintenance. Maintain accurate records and provide regular reports on outcomes, as applicable.

IV. Proposal Submission Requirements

1. Agency Background (5 points)

- Brief history of the agency, including years of operation, mission, and experience in recovery housing or related services.

2. Staffing & Qualifications (10 points)

- Details of the staff, if any, who will be involved in the program, including their qualifications, certifications, and experience.

3. Program Plan (25 points)

- A detailed description of how the organization will implement within timeframe and manage the scope of services. If applicable, all services and supports must be considered as evidence-based.
- How will you implement the collection of recovery capital?

4. Performance Metrics (25 points)

- Establish measurable goals, such as:
 - **Occupancy rate:** Target percentage of full occupancy.
 - **Relapse rate:** Percentage of residents not completing due to return to use
 - **Recidivism rate:** Percentage of residents returning to custody due to continued criminal activity or non-compliance.
 - **Employment/education rate:** Percentage of residents who gain employment or enroll in education/training programs.
 - **Successful transitions:** Percentage of residents moving into independent housing or higher levels of care.

5. Proposed Collaborations and Community Partnerships (25 points)

- List your proposed partnerships to provide additional support services.
- How will you engage with the community to reduce stigma and promote recovery housing benefits?
- Letters of support are suggested but not required. You may submit a joint application and are encouraged to do so if the application will be stronger and deliverables met with success.

6. Sustainability Plan Proposal (10 points)

- The budget is \$20,000 maximum. The plan should outline how the home will remain financially and operationally viable beyond the initial funding. Note: There are currently funds that are available to assist with indigent residents moving in during year one.

V. Evaluation Criteria

The proposal submitted will be evaluated by a review committee which will include persons with lived experience and professionals in the behavioral health and recovery sectors. The maximum number of points available is 100.

VI. Submission Instructions

Proposals to include grant proposal summary form must be submitted no later than January 10 at 11:59pm. Late submissions will not be considered. Proposals should be submitted in PDF in 12 point Times New Roman double space to okarr@okarr.org and no longer than 20 pages. Page length over page 20 will not be read. The letters of support will not count towards the page limit. The grant proposal summary form should be no longer than one page and does not count toward the page limit.

A one hour virtual Q & A session will be held on Monday, December 30, 2024 at 4:00 pm. <https://zoom.us/j/92581800049?pwd=euOAYIKotCfmc56nyZV7ZqAsm1NfGw.1> Questions will only be answered during this meeting.